

Mrs.Shabina Javed Patel

Mobile No: (+91)9886089159 7483141767

Nylo Nest H.No : 1495/1-2d

Bhagwathi Nagar ,Jewargi Cross

Kalaburagi 585 102

Mobile No: (+91) 9880022919

Email: shabinajpatel.sp@gmail.com

Career Objective:

A highly-skilled, talented and Qualified lecturer with more than 13+ years of experience in administration and management of school, college and UG activities, is looking for a Good position to share my experiences and knowledge to enhance learning environment and want to integrate technology and diverse perspective into curriculum to empower students in their literary exploration.

Summary of Skills:

- Strong experience of handling Institutional administrative duties.
- Excellent teaching experience and abilities to train teachers do their best.
- Expert in preparing effective curriculum and managing student relations.
- Super communication, interpersonal, and computer skills.
- Ability to coordinate with the community leaders and help the college grow.
- Skilled in developing network and reputation of college.
- Inspire students to develop and explore in the field of literature.

Other Skills:

- Coordinating and delivering planned strategies and operational plans.
- Providing education to one and all regardless of cultural, financial, and gender differences.
- Leading by example and motivating students for highest possible achievements.
- Hiring, training, and inspiring faculties to deliver their best in teaching students.
- Maintaining open communications between staff and students.
- Attended and also conducted various Faculty Development Programmes
- Published paper on - Role of Intercultural Communication Competence
- In English Language Teaching with ISBN No.

Work Experience:

Sl.No	Designation	Institution	Experience
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1	HOD English dept & Asst.Lecturer	Gurukul Degree College, KLB.	4+years.(2020 till Date)
2	Asst.Lecturer	Sayyed Akbar Hussaini Degree College,KLB	1.5 year.(2020)
3	Principal	National Girls Arts and Science PU College,KLB.	3 Years.(2017-2020)
4	Supervisor cum Asst.Teacher	Noble Girls and Boys High School,KLB	6 Years.(2011-2017)

Education Details:

Sl.No	Course	Subject Specialization	Name of Institution	From	To	Percentage
1	B.Ed	English & History	National College of Education Gulbarga.	2012	2013	82%
2	M.A	English Literature	Sholapur University.	2010	2012	61%
3	BA	English	Union Education Society Women' s College –Sholapur.	2007	2010	66%
4	PUC	Science	B.Q.K Girls Jr. college -Sholapur	2001	2003	69%
5	SSLC	NA	B.Q.K.Girls high School- Sholapur.	2000	2001	78%

Computer Skills:

Operating System : Ms- Windows all Version
Package : MS- Office (98, 2007). Internet Savvy.

Personal data :

Name : Shabina Patel w/o Javed Patel.

Date of Birth : 11th July 1986.

Sex : Female.

Marital Status : Married.

Spouse : Working as Manager in a private company at Gulbarga.

Children : One Female and One Male.

Languages Known : Urdu , English, Hindi & Marathi. [Read, Write &Speak]

Reference : 1) Dr. Nishat Arif Hussaini
Dean KBN University, Kalaburagi.

2) Dr. Vilas.
Principal Gurukul Degree College, Kalaburagi.

3) Md.Iqbal Ali
Vice president India Baitul-Mal (IBT).